Queensland University Libraries Office of Cooperation

A meeting of the Information and Communication Technology Working Party was held at:

Time: 10.30am
Date : 13th April 2012
Location: Griffith University, Nathan Campus
Chair: Susan Tegg

Minutes

1.0 Attendance

On Campus Attendees:

Bond University	Carolyn McDonald
Bond University	Lisa Barker
Griffith University	Susan Tegg
Queensland University of Technology	Cathy Slaven
Southern Cross University	Margaret Pembroke
University of Southern Queensland	Eric Robertson
Bond University	Grace Saw
Executive Officer	Lucy Peachey

Teleconference:

Central Queensland University	Samantha Rannard
Charles Darwin University	Anthony Hornby
James Cook University	Alan Cockerill
University of the Sunshine Coast	Meredith Mooi

Apologies:

Australian Catholic University	Donna Laffan
Charles Sturt University	Steve Woodhall
State Library	Dave Allen
University of New England	Simon McMillan
University of New England	Cameron Barnes
University of Queensland	Eric Hornsby

2.0 Confirmation of the Minutes of the Meeting held 21st October 2011.

Minutes accepted as a true record of the meeting.

3.0 Business Arising from Previous Minutes

3.1 Carolyn to send the link of the University of California mobile apps presentation (from 4.5)

- Completed

3.2 Convenors to progress planning of the workshop (from 5.0)

- This has started. See agenda item 6.0

3.3 Lynette to add a page to the wiki for use of social media, and group members to update this page with uses at their own institutions (from 5.0)

- Lucy will add this to the wiki

ACTION: Lucy will add a link under 'Library Technology Survey' for 'Social Media' contributions

3.4 All WP members to find out from their colleagues what kinds of options they would like for interaction when attending a remote workshop (from 7.0)

- See agenda item 6: workshop

3.5 Margie to liaise with the SCU administrators of Elluminate to determine available options (from 7.0)

- The QULOC room in Elluminate is available for all QULOC Working Parties to use anytime. Many working Parties members have been using it for meetings and organising workshops.

3.6 Susan to contact Staffing Issues convenor to discuss running a joint workshop on ICT staffing in libraries (from 8.0)

- Staffing Issues Working Party has declined the offer to run a joint workshop in 2012.

3.7 Susan to draft a Working Party Action plan for the ICT Working Party (from 8.0)

- Susan has drafted and circulated. The Action plan was discussed at the meeting.
- From 2.1 (Investigate and report on innovative services to support institutional learning, teaching and research activities) it was noted that Working Party members need to regularly update '**Library Technology Survey'** on the wiki to ensure currency.
- From 3.2 (Manage and monitor the Graduate Librarian Program): will invite the Graduate Librarian to the workshop. Will ensure marketing for workshops is sent to the Library Schools.
- From 3.3 (Enhance access to staff development opportunities by recording workshops/seminars and providing online seminars): Look at Vodcasts for the Community Day at UL Forum

ACTION: Working Party Members to regularly update the wiki 'Library Technology Survey'

3.8 Carolyn to add content to the wiki and coordinate software testing amongst group members (from 10.1)

- Nothing added to wiki yet.

ACTION: Carolyn will to add information on open source to the wiki.

4.0 Standing agenda items

4.1 Library Technology in Use on QULOC Wiki

- No update

4.2 Open Source Systems

- No update

4.3 Digital Repositories

- No update

4.4 Discovery Layers
- No update

4.5 Mobile Devices
- No update

4.6 Remote Hosting
- No update

5.0 e-reserve
Margie discussed a database system that later in the year she will be willing to demonstrate.

6.0 Workshop
Programme outline:
9.30 registration
10 am start (intro and Cameron on communication between librarians and IT people)
10.30 – Gaming (Jeff Brand)
11am – Mobile library services (including extending the use of QR codes)
11.30 > lunch – Hosted library services.
Lunch
1.30 ish > 2.30 – Helen Livingston 'Have discovery layers replaced the catalogue and what does that mean?'
2.30 - 3 – Breakout groups who can tweet or write at least one question to the 'panel'. (We can open tweet questions to individuals unable to attend).
Possible panel members:
- Usability: Suzy or Naomi – Griffith
- Carolyn
- Sam – ebsco package
- Dave/Margie – Primo package
- IRA members

3.00 - 3.30 ish – afternoon tea (and some people pull together the questions and who might best answer them)
3.30 - 4.00 Panel replies to questions and round up.

Move the ICT meeting to Thursday 14th (possibly the afternoon).

The working party will consider running a second (full or half-day) workshop later in the year entirely dedicated to cloud services.

ACTION: Grace to confirm speaker on mobile library services.
ACTION: Susan to contact Leona Jennings Gold Coast Public Library regarding LMS cloud services.
ACTION: Susan/Grace to contact Helen Livingston
ACTION: Susan to submit the EOI and proposal with Alison Hunter (IRA WP) to the UL Committee
ACTION: Lucy will update meeting date for June

7.0 Report back from UL meeting

7.1 Community Day at the UL Forum

- Look for interesting topics to create vodcasts or live presentations for showing at forum – intend about a 5 min presentation/demo.

8.0 Institutional Reports

Reports were submitted to the listserv or at the meeting, and members summarised the contents of their own reports for the group.

Next meetings:
14th/15th June, Location: QUT, Gardens Point
31st August: Rockhampton, CQU
26th October: Bond (Cloud computing workshop)