



Queensland University Libraries Office of Cooperation

A meeting of the Information Resources and Access Working Party was held at:

Time: 10:30am
Date : 15 October 2010
Location: Bond University
Chair: Colleen Cleary

Minutes

1.0 Attendance

On Campus Attendees:

Bond University	Gail White
Queensland University of Technology	Colleen Cleary
State Library of Queensland	Alex Cutts
University of Southern Queensland	Alison Hunter

Executive Officer	Lynette Reville
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Teleconference / Videoconference:

Charles Darwin University	Sonya Pennington
CQ University	Graham Black
CQ University	Elke Dawson
James Cook University	Carolyn Tredrea
Southern Cross University	Alison Slocombe
University of New England	Mardi Cook
University of Queensland	Penny Verrall
University of Queensland	Bill Beach

Apologies:

Charles Sturt University	Deidre Boland
Griffith University	Kim Lewin
Griffith University	Angela Kenna
James Cook University	Neil Renison
Queensland University of Technology	Ann Huthwaite

2.0 Confirmation of the Minutes of the Meeting held 6 August 2010.

- The PDF file needs to be re-created to capture a missing sentence on page 2.
- Minutes otherwise accepted as a true record of the meeting.

ACTION: Lynette to correct and re-upload the meeting minutes from 6 August.

3.0 Business Arising from Previous Minutes

3.1 Lynette to correct and re-upload the meeting minutes from 11 June.

- Completed

3.2 Bill to ask UQ's copyright officer for help with developing a copyright matrix to assist with managing legacy formats.

- A matrix is already being developed for use by CAUL and QULOC, and a subset of this framework would be useful for the legacy formats

- seminar
- There are currently funding issues so we will wait to see how work progresses
- It would also be beneficial to have a speaker on the topic of copyright at the workshop

ACTION: Bill to liaise with the UQ Copyright Officer about the matrix, and contribution to the workshop.

- 3.3 Ann to follow up on sharing QUT's ebook model paper.
- ebrary has released a document outlining many subscription models so this paper is no longer required. (See item 8.1)
 - Discussion on this topic at a future meeting is desirable

ACTION: Lynette to add this topic to next meeting agenda.

- 3.4 Group members to view the Information Skills and Services Working Party institutional reports on the wiki and provide any suggestions.
- Some reported problems with copying and pasting text. To address this and other common issues, Lynette has set up a wiki Help page at: <http://quloc.wikispaces.com/QULOC+Wiki+help>
 - There is no ACU rep on the IRA Working Party so ACU is not required in the template

ACTION: Lynette to remove ACU from the institutional report template.

- 3.5 Lynette to follow up on putting an institutional report template in the wiki, with the individual institution names in alphabetical order.
- Completed

- 3.6 Alison to follow up Informit suggestions with CEIRC datasets reps.
- Feedback has been provided; the reps were very open to suggestions and a response from the meeting with RMIT was provided. The RMIT emphasis is on content.
 - The evaluation process of examining content and functionality was a valuable exercise for member institutions

4.0 Report back from University Librarians' Committee meeting

- The EndNote support model for QULOC is being re-examined
- The proposed IRA workshop EOI was passed
- QULOC is investigating using online event management software
- Lending and Document Delivery and Information Skills and Services are having a joint meeting on November 5th to discuss where their areas of interest might overlap
- The ULs forum is on 18 November

5.0 Meeting planning for 2011

- Having the meeting and the event on the same day is preferred, so the event will be planned for the 1st April 2010. QUT V714 was suggested as a venue
- Griffith South Bank was suggested for the 3 June
- 12 August will be hosted by UQ
- 14 October will be a busy period so the group will trial Elluminate rather than travelling to a meeting

6.0 Workshop planning: Managing legacy formats

- UQ will soon be developing written guidelines for managing legacy formats based on their experience, and this can feed into the event topic
- CQ University is currently converting sound and video recordings and can share experiences
- A section on ebooks and digitisation of books will be included in the seminar
- The Event Proposal Application form will go to the November ULs meeting

ACTION: Workshop organising subcommittee to complete and submit the Event Proposal Application form by 5th November.

Meeting theme of Managing Legacy Formats:

- UQ has developed a method of scanning theses using a multi-function device. Information may be shared with others, perhaps at the workshop. Bill will upload the information to the wiki as it would be beneficial for another institution to trial the process before it is shared more widely
- Discussions with the ABC have resulted in movements toward older TV shows being made available via streaming server; however no details have been worked out other than possible assistance from the NLA. Acquiring the rights to stream can be a difficult process
- Libraries may find it difficult to make the arguments for spending money on virtual items (such as streaming television episodes) as opposed to physical items (such as DVDs)
- Books themselves are also becoming a legacy format as well as AV formats
- AV items make up a small percentage of most University library collections; but the effort involved in converting is disproportionate
- Some publishers are offering ebooks by subject. For items such as the works of Shakespeare, where the physical material is deteriorating, this could be a solution
- Publishers are still basing ebook pricing on book prices, but this trend will probably change

7.0 Institutional Reports

Reports were submitted to the QULOC wiki.

Discussion highlights from institutional reports:

- CQ University is looking at discovery layers
- Institutions are busy renewing annual licenses
- UQ is revising its existing retention policy, where the last copy of a book is always kept – now it will be considered in terms of its future research potential. The overview document may be able to be shared

ACTION: Bill to put MFD scanning process into the wiki.

ACTION: Bill to follow up on sharing UQ's retention policy change overview document with the group.

8.0 Other Business

6.1 Report back from Netlibrary presentation

- The models proposed were comprehensive and included patron driven acquisition however pricing is yet to be determined
- There is overlap in content with other ebook publishers
- Some institutions have noticed ebrary Academic Complete content coming and going without notification

Next meeting: 1 April 2011, QUT Gardens Point